## Roller Banner Assembly Instructions

## palm.graphics

## Assemble

- Step 1 Twist out the stabilising feet of the banner, this will provide support when extending the banner.
- Step 2 Insert the metal pole securely in the hole in the base. Ensure that it enters the hole and touches the bottom of the unit (if the pole is not entirely inserted it can slip and ruin the banner).
- Step 3 Carefully extend the banner from the metal casing.
- Step 4 Insert the top of the pole into the top section of the banner. Please ensure that the pole is secure.
- Step 5 Stand back and appreciate your awesome new banner!

## Disassemble

- Step 1 Remove the top of the banner from the pole. Do not let go of the top of the banner. This can cause it to slide quickly down towards the cassette and may cause damage to the banner material.
- Step 2 Holding the top bar, slowly return the banner to the cassette unit being careful not to tear or damage the banner material.
- Step 3 Once the banner is securely back within the cassette, remove and collapse the pole and return to the side of the cassette, return the feet to their original position and return the banner cassette to the carry case.
- Step 4 Take the banner with you on your next adventure!